

## **Casual Attendees at Courses U3A Dunedin**

### **If the course has been subject to a ballot:**

- No casual attendees will be accepted.
- No replacement persons for non-attendees in a balloted course

### **If the course has NOT been subject to a ballot:**

Casual attendees at a lecture/talk will be allowed if they meet any one of these conditions:

- They are a member of U3A (New Zealand or International membership). The casual charge is \$15.
- If not a U3A member, they must be accompanied by a current member. Casual charge of \$15 applies.
- They are a professional colleague or family member of the presenter (no charge).
- They are presenters on the same course (no charge).

Members of the public, not meeting these conditions, will not normally be able to attend.

### **General Requirements:**

It is a courtesy to inform the Course Convenor of a casual attendee before the lecture.

The Course Convenor makes the final decision re attendance and communicates their decision to the course assistants.

Receipts are only issued at the request of the attendee.

All casual attendees will be recorded on the form provided.

Course convenors will transfer any cash received to the Treasurer at the end of each session.