



STEPPING UP

DIGITAL SKILLS FOR LIFE

GROW YOUR DIGITAL SKILLS

AUGUST – SEPTEMBER

Take your computer, phone
and internet skills to the
next level.



dunedin public libraries

Kā Kete Wānaka o Ōtepoti



Digital Inclusion
Alliance Aotearoa

Learn to use digital technologies in small easy steps.

Build your confidence with **FREE** weekday and evening classes at Dunedin City Library.

COMPUTER BASICS

Designed for the new user to learn the basics of how to operate a computer.

Monday, 2 August | 1pm – 3pm

Tuesday, 3 August | 5.30pm – 7.30pm

Wednesday, 1 September | 10am – 12pm

Friday, 3 September | 5.30pm – 7.30pm

DIGITAL BANKING

Learn how digital banking works and how to avoid scams.

Wednesday, 4 August | 10am – 12pm

Monday, 30 August | 1pm – 3pm

eBOOKS AND eAUDIOBOOKS

Learn to read/listen to your books on your smartphone/tablet.

Monday, 13 September | 1pm – 3pm

EMAIL BASICS

Set up your own Gmail account and learn how to use it.

Wednesday, 11 August | 5.30pm – 7.30pm

Thursday, 9 September | 5.30pm – 7.30pm

GOOGLE AND THE INTERNET

How to use Google to find information on the Internet. Includes tips and tricks.

Wednesday, 16 August | 1pm – 3pm

Thursday, 19 August | 5.30pm – 7.30pm

Wednesday, 15 September | 5.30pm – 7.30pm

GOOGLE DRIVE AND APPS

Google Drive is a file storage service. It allows users to store and share files online, edit documents, spreadsheets and presentations with others.

Apps - understand what apps are, how to find, download and use them. Bring your Playstore or Apple ID password (memorised or otherwise) to use with this class.

Wednesday, 15 September | 10am – 12pm

INTRO TO CHROMEBOOKS

How to use a Chromebook and its online capabilities.

Monday, 6 September | 1pm – 3pm

INTERNET SECURITY AND SAFETY

Learn to keep yourself and your family safe on the Internet.

Wednesday, 11 August | 10am – 12pm

INSTAGRAM

Instagram is a social networking app for sharing photos and videos from a smartphone. Learn to create an account, post photos and change your privacy settings.

Wednesday, 25 August | 10am – 12pm

ONLINE RESEARCH – DIGITALNZ

DigitalNZ is a search service that makes New Zealand digital content easy to discover. Find, share and use digital material from libraries, museums, government departments, publicly funded organisations, the private sector and community groups.

Wednesday, 22 September | 10am – 12pm

PRESSREADER

Learn how to use the libraries online newspaper and magazine service. It offers access to thousands of publications for free.

Monday, 23 August | 1pm – 3pm

SMARTPHONE BASICS

Get help with the basic functions common to all smartphones.

Monday, 9 August | 1pm – 3pm

Wednesday, 8 September | 10am – 12pm

SUPERGOLD CARD

SuperGold or the 'gold card' offers thousands of instant discounts and special offers. Learn how to make instant savings every day, near you and across New Zealand.

Wednesday, 18 August | 10am – 12pm

TRADEME

Learn to buy and sell goods using the online trading website TradeMe.

Friday, 27 August | 5.30pm – 7.30pm

Monday, 20 September | 1pm – 3pm

Tuesday, 21 September | 5.30pm – 7.30pm

BOOK TODAY:

www.dunedinlibraries.govt.nz/steppingup
phone 03 474 3675 or visit your local library.